



BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

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DATE: 23 December 2013

To: Members of the

**EXECUTIVE AND RESOURCES  
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE**

Councillor Eric Bosshard (Chairman)

Councillor Russell Mellor (Vice-Chairman)

Councillors Nicholas Bennett J.P., Peter Fookes, Ellie Harmer, Will Harmer, David Hastings, Brian Humphrys, William Huntington-Thresher, Kate Lymer, Nick Milner, Tony Owen, Tom Papworth, Ian F. Payne, Neil Reddin FCCA and Pauline Tunncliffe

A meeting of the Executive and Resources Policy Development and Scrutiny Committee will be held at Bromley Civic Centre on **WEDNESDAY 8 JANUARY 2014**  
**AT 7.00 PM**

MARK BOWEN

Director of Corporate Services

***Copies of the documents referred to below can be obtained from  
[www.bromley.gov.uk/meetings](http://www.bromley.gov.uk/meetings)***

**PART 1 AGENDA**

**Note for Members:** Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

**STANDARD ITEMS**

- 1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 DECLARATIONS OF INTEREST**
- 3 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING**

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on Thursday 2<sup>nd</sup> January 2014.

- 4 **MINUTES OF THE EXECUTIVE AND RESOURCES PDS COMMITTEE MEETING HELD ON 13TH NOVEMBER 2013 (EXCLUDING EXEMPT ITEMS)** (Pages 5 - 14)
- 5 **MATTERS ARISING FROM PREVIOUS MEETINGS** (Pages 15 - 18)
- 6 **FORWARD PLAN OF KEY AND PRIVATE EXECUTIVE DECISIONS** (Pages 19 - 22)
- 7 **CONTRACTS REGISTER**

Copies of the Contracts Register have been circulated under separate cover and are available on the Council website.

#### **HOLDING THE RESOURCES PORTFOLIO HOLDER TO ACCOUNT**

- 8 **QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING**

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on Thursday 2<sup>nd</sup> January 2014.

- 9 **SCRUTINY SESSION - THE RESOURCES PORTFOLIO HOLDER**

- 10 **RESOURCES PORTFOLIO - PRE-DECISION SCRUTINY**

The Resources Portfolio Holder to present scheduled reports for pre-decision scrutiny on matters where he is minded to make decisions.

- a **CAPITAL PROGRAMME MONITORING - 2ND QUARTER 2013/14**  
(Pages 23 - 28)

#### **HOLDING THE EXECUTIVE TO ACCOUNT**

- 11 **PRE-DECISION SCRUTINY OF EXECUTIVE REPORTS** (Pages 29 - 32)

Members of the Committee are requested to bring their copy of the agenda for the Executive meeting on 15<sup>th</sup> January 2014.

#### **POLICY DEVELOPMENT AND OTHER ITEMS**

- 12 **SHARED PARKING SERVICE: PROGRESS REPORT** (Pages 33 - 40)
- 13 **REVENUES SERVICE MONITORING REPORT** (Pages 41 - 68)
- 14 **HOUSING AND COUNCIL TAX BENEFIT SERVICE MONITORING REPORT**  
(Pages 69 - 84)
- 15 **UPDATES FROM PDS CHAIRMEN** (Pages 85 - 86)
- 16 **WORK PROGRAMME** (Pages 87 - 92)

## **PART 2 AGENDA**

### **17 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000**

The Chairman to move that the Press and public be excluded during consideration of the items of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

#### **Items of Business**

#### **Schedule 12A Description**

- |  |   |
|--|---|
| <b>18 EXEMPT MINUTES OF THE MEETING HELD ON 13TH NOVEMBER 2013</b> (Pages 93 - 96) | Information relating to the financial or business affairs of any particular person (including the authority holding that information) |
| <br>   |   |
| <b>19 PRE-DECISION SCRUTINY OF EXEMPT RESOURCES PORTFOLIO HOLDER REPORTS</b>       |   |
| <b>a MANORFIELDS, AVALON ROAD, ORPINGTON</b> (Pages 97 - 102)<br>Orpington Ward    | Information relating to the financial or business affairs of any particular person (including the authority holding that information) |
| <br>   |   |
| <b>20 PRE-DECISION SCRUTINY OF EXEMPT EXECUTIVE REPORTS</b>                        |   |